

*Guidelines for the Creation of the*  
**Internal Quality Assurance Cell (IQAC)**  
**and Submission of Annual Quality**  
**Assurance Report (AQAR) by Accredited**  
**Institutions**

*(AQAR format in line with the revised manual of Affiliated/Constituent PG Colleges, with effect from the academic year 2020-21)*



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद**

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, **Bengaluru - 560 072**India

**Criterion 5- Student Support and Progression**

**Key Indicator- 5.1 Student Support**

<b>Metri c No.</b>					
<b>5.1.1 QnM</b>	<p><i>Number of students benefited by scholarships and free ships provided by the Government during the year</i></p> <p>5.1.1.1. Number of students benefited by scholarships and free ships provided by the Government during the year</p> <table border="1"> <tr> <td style="text-align: center;"><b>Year</b></td> <td style="text-align: center;">2024-25</td> </tr> <tr> <td style="text-align: center;"><b>Numbe r</b></td> <td style="text-align: center;">10</td> </tr> </table> <p>Data Requirement: (As per Data Template)</p> <ul style="list-style-type: none"> <li>● Name of the Scheme</li> <li>● Number of students benefiting</li> </ul> <p><b>File Description:</b></p> <ul style="list-style-type: none"> <li>● <a href="#">upload self-attested letter with the list of students sanctioned scholarship</a></li> <li>● <a href="#">Upload any additional information</a></li> <li>● <a href="#">Number of students benefited by scholarships and freeships provided by the Government during the year</a> (Data Template)</li> </ul>	<b>Year</b>	2024-25	<b>Numbe r</b>	10
<b>Year</b>	2024-25				
<b>Numbe r</b>	10				
<b>5.1.2. QnM</b>	<p><i>Number of students benefitted by scholarships, freeships etc. provided by the institution / non- government bodies, industries, individuals, philanthropists during the year</i></p> <p>5.1.2.1 Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government bodies, industries, individuals, philanthropists during the year</p> <table border="1"> <tr> <td style="text-align: center;"><b>Year</b></td> <td style="text-align: center;">2024-25</td> </tr> <tr> <td style="text-align: center;"><b>Numbe r</b></td> <td style="text-align: center;">180</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> <li>● Name of the Scheme with contact information</li> <li>● Number of students benefiting</li> </ul> <p><b>File Description:</b></p> <ul style="list-style-type: none"> <li>● <a href="#">Upload any additional information</a></li> <li>● <a href="#">Number of students benefited by scholarships and free ships institution / non- government bodies, industries, individuals, philanthropists during the year</a> (Date Template)</li> </ul>	<b>Year</b>	2024-25	<b>Numbe r</b>	180
<b>Year</b>	2024-25				
<b>Numbe r</b>	180				

<p>5.1.3. QnM</p>	<p><b>Capacity building and skills enhancement initiatives taken by the institution include the following</b></p> <ol style="list-style-type: none"> <li>1. Soft skills</li> <li>2. Language and communication skills</li> <li>3. Life skills (Yoga, physical fitness, health and hygiene)</li> <li>4. ICT/computing skills</li> </ol> <p><b>Options:</b></p> <ol style="list-style-type: none"> <li>A. All of the above</li> <li>B. 3 of the above</li> <li>C. 2 of the above</li> <li>D. 1 of the above</li> <li>E. none of the above</li> </ol> <p>Data Requirement: (As per Data Template)</p> <ul style="list-style-type: none"> <li>● Name of the capability building and skills enhancement initiatives</li> <li>● Year of implementation</li> <li>● Number of students enrolled</li> <li>● Name of the agencies involved with contact details</li> </ul> <p><b>File Description (Upload)</b></p> <ul style="list-style-type: none"> <li>● <a href="#">Link to Institutional website</a></li> <li>● <a href="#">Any additional information</a></li> <li>● <a href="#">Details of capability building and skills enhancement initiatives (Data Template)</a></li> <li>●</li> </ul>				
<p>5.1.4. QnM</p>	<p><b>Number of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the year</b></p> <p>5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</p> <table border="1" data-bbox="325 1227 638 1344"> <tr> <td><b>Year</b></td> <td>2024-25</td> </tr> <tr> <td><b>Number</b></td> <td>1256</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> <li>● Name of the scheme</li> <li>● Number of students who have passed in the competitive exam</li> <li>● Number of students placed</li> </ul> <p><b>File Description (Upload)</b></p> <ul style="list-style-type: none"> <li>● <a href="#">Any additional information</a></li> <li>● <a href="#">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</a></li> </ul>	<b>Year</b>	2024-25	<b>Number</b>	1256
<b>Year</b>	2024-25				
<b>Number</b>	1256				

<p><b>5.1.5.</b> <b>QnM</b></p>	<p><b><i>The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases</i></b></p> <ol style="list-style-type: none"> <li>1. Implementation of guidelines of statutory/regulatory bodies</li> <li>2. Organization wide awareness and undertakings on policies with zero tolerance</li> <li>3. Mechanisms for submission of online/offline students' grievances</li> <li>4. Timely redressal of the grievances through appropriate committees</li> </ol> <p><b>Options:</b></p> <ol style="list-style-type: none"> <li>A. All of the above</li> <li>B. Any 3 of the above</li> <li>C. Any 2 of the above</li> <li>D. Any 1 of the above</li> <li>E. None of the above</li> </ol> <p>Data Requirement: Upload the grievance redressal policy document with reference to prevention of sexual harassment committee and anti-ragging committee, constitution of various committees for addressing the issues, minutes of the meetings of the committees, number of cases received and redressed.</p> <p><b>File Description (Upload)</b></p> <ul style="list-style-type: none"> <li>● <a href="#">Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee</a></li> <li>● <a href="#">Upload any additional information</a></li> <li>● <a href="#">Details of student grievances including sexual harassment and ragging cases</a></li> </ul> <p><b>(Note: Data template is not applicable to this metric)</b></p>
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### Key Indicator- 5.2 Student Progression

<b>Metric No.</b>					
<p><b>5.2.1</b> <b>QnM</b></p>	<p><b><i>Number of placement of outgoing students during the year</i></b></p> <p>5.2.1.1: Number of outgoing students placed during the year</p> <table border="1" style="margin-left: 20px;"> <tr> <td style="text-align: center;"><b>Year</b></td> <td style="text-align: center;">2024-25</td> </tr> <tr> <td style="text-align: center;"><b>Number</b></td> <td style="text-align: center;">22</td> </tr> </table> <p>Data requirement for year (As per Data Template)</p> <ul style="list-style-type: none"> <li>● Name of the employer with contact details</li> <li>● Number of students placed</li> </ul> <p><b>File Description (Upload)</b></p> <ul style="list-style-type: none"> <li>● <a href="#">Self-attested list of students placed</a></li> <li>● <a href="#">Upload any additional information</a></li> <li>● <a href="#">Details of student placement during the year (Data Template)</a></li> </ul>	<b>Year</b>	2024-25	<b>Number</b>	22
<b>Year</b>	2024-25				
<b>Number</b>	22				

<p><b>5.2.2.</b> <b>QnM</b></p>	<p><b>Number of students progressing to higher education during the year</b> 5.2.2.1. Number of outgoing student progression to higher education</p> <table border="1" data-bbox="363 300 683 383"> <tr> <td><b>Year</b></td> <td>2024-25</td> </tr> <tr> <td><b>Number</b></td> <td>94</td> </tr> </table> <p>Data Requirement: (As per Data Template) Number of outgoing students progressing for higher education</p> <p><b>File Description (Upload)</b></p> <ul style="list-style-type: none"> <li>● <a href="#">Upload supporting data for student/alumni</a></li> <li>● <a href="#">Any additional information</a></li> <li>● <a href="#">Details of student progression to higher education</a></li> </ul>	<b>Year</b>	2024-25	<b>Number</b>	94				
<b>Year</b>	2024-25								
<b>Number</b>	94								
<p><b>5.2.3.</b> <b>QnM</b></p>	<p><b>Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</b></p> <p>5.2.3.1. Number of students qualifying in state/ national/ international level examinations (e.g.: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</p> <table border="1" data-bbox="347 887 667 969"> <tr> <td><b>Year</b></td> <td>2024-25</td> </tr> <tr> <td><b>Number</b></td> <td>15</td> </tr> </table> <p>5.2.3.2 Number of students appearing in state/ national/ international level examinations (e.g.: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT, GRE/ TOEFL/ Civil Services/ State government examinations) during the year</p> <table border="1" data-bbox="347 1084 667 1167"> <tr> <td><b>Year</b></td> <td>2024-25</td> </tr> <tr> <td><b>Number</b></td> <td>15</td> </tr> </table> <p>Data requirement for year: (As per Data Template) Number of students selected to</p> <ul style="list-style-type: none"> <li>● JAM</li> <li>● CLAT</li> <li>● NET</li> <li>● SLET</li> <li>● GATE</li> <li>● GMAT</li> <li>● CAT</li> <li>● GRE</li> <li>● TOEFL</li> <li>● Civil Services</li> <li>● State government examinations</li> </ul> <p><b>File Description (Upload)</b></p> <ul style="list-style-type: none"> <li>● <a href="#">Upload supporting data for the same</a></li> <li>● <a href="#">Any additional information</a></li> <li>● <a href="#">Number of students qualifying in state, national, international level examinations during the year (Data Template)</a></li> </ul>	<b>Year</b>	2024-25	<b>Number</b>	15	<b>Year</b>	2024-25	<b>Number</b>	15
<b>Year</b>	2024-25								
<b>Number</b>	15								
<b>Year</b>	2024-25								
<b>Number</b>	15								

**Key Indicator- 5.3 Student Participation and Activities**

<b>Metri c No.</b>					
<b>5.3.1  QnM</b>	<p><b><i>Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year.</i></b></p> <p>5.3.1.1 : Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.</p> <table border="1"> <tr> <td><b>Year</b></td> <td>2024-25</td> </tr> <tr> <td><b>Number</b></td> <td>25</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> <li>● Name of the award/medal</li> <li>● University /State/National/International</li> <li>● Sports/Culture</li> </ul> <p><b>File Description (Upload)</b></p> <ul style="list-style-type: none"> <li>● <a href="#">e-copies of award letters and certificates</a></li> <li>● <a href="#">Any additional information</a></li> <li>● <a href="#">Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year)(Data Template)</a></li> </ul>	<b>Year</b>	2024-25	<b>Number</b>	25
<b>Year</b>	2024-25				
<b>Number</b>	25				
<b>5.3.2  QIM</b>	<p><b><i>Institution facilitates students’ representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )</i></b></p> <p>Describe the students’ representation and engagement in various administrative, co-curricular and extracurricular activities within a maximum of 200 words</p> <p>The institution actively promotes student participation in co-curricular and extracurricular activities through various academic and administrative committees such as the College Council, IQAC Internal Committee, Anti-Ragging Committee, NSS, Library Advisory Committee, Women’s Cell, Gender Champion Cell, Commerce Association, Economics Club, Psychomatrix Club, Litswag, and Sociology Study Circle. The College Council ensures student representation by electing members to positions including General Secretary, Sports Secretary, Cultural Secretary, Ladies’ Representative, Class Representatives, and University Representatives. Under its banner, the Council organizes cultural events, annual gatherings, fun week celebrations, extension activities, seminars, workshops, competitions, NSS camps, sports meet, and skill development programmes. It also provides logistical support for departmental and cultural programmes.</p> <p>Through these platforms, students are encouraged to shoulder responsibilities involving planning, organizing, decision-making, and execution of events at both college and intercollegiate levels. Such engagement fosters leadership qualities, teamwork, and organizational skills among students. The institution thus plays a pivotal role in nurturing holistic development by empowering students to participate meaningfully in diverse activities. This active involvement not only enhances their</p>				

	<p>academic and personal growth but also contributes significantly to the institution's progress, thereby aligning with its vision of fostering excellence and inclusivity.</p> <p><b>File Description</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Paste link for additional information</a></li> <li>• <a href="#">Upload any additional information</a></li> </ul>				
<p><b>5.3.3. QnM</b></p>	<p><b><i>Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)</i></b></p> <p>5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated during the year</p> <table border="1"> <tr> <td><b>Year</b></td> <td>2024-25</td> </tr> <tr> <td><b>Number</b></td> <td>84</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> <li>• List of events/competitions</li> </ul> <p><b>File Description</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Report of the event</a></li> <li>• <a href="#">Upload any additional information</a></li> <li>• <a href="#">Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)</a> (Data Template)</li> </ul>	<b>Year</b>	2024-25	<b>Number</b>	84
<b>Year</b>	2024-25				
<b>Number</b>	84				

**Key Indicator- 5.4 Alumni Engagement**

<b>Metric No.</b>	
<b>5.4.1 QIM</b>	<p><b><i>There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.</i></b></p> <p>Describe contribution of alumni association to the institution within a maximum of 200 words</p> <p>The Alumni Association of MES Vasant Joshi College, registered under the <i>Societies Registration Act, 1860</i> (Reg. No. 217/GOA/2016), is a dynamic non-profit body dedicated to strengthening institutional activities and fostering holistic growth. Working in close consultation with the managing committee, college administration, faculty, and students, the association envisions supporting developmental initiatives that enhance academic excellence and student success.</p> <p>Its contributions span a wide range of student-focused programmes. The association sponsors experiential learning trips, organizes certificate courses, facilitates internships and placements, and supports departmental events by providing resource persons, chief guests, and judges for academic and cultural competitions. Alumni also play a vital role in career guidance and skill development workshops, offering insights into employment opportunities and industry trends.</p> <p>Beyond academics, the association actively collaborates with departments and student cells to host alumni lecture series, provide scholarships, and recognize outstanding achievements. Notably, it felicitates exceptional girls of the college and</p>

	<p>distinguished ex-students on Women's Day, celebrating their contributions in diverse fields.</p> <p>Through these initiatives, the Alumni Association serves as a bridge between the institution and industry, enriching student learning, nurturing professional networks, and contributing significantly to the overall development and reputation of MES Vasant Joshi College.</p> <p><b>File Description:</b></p> <ul style="list-style-type: none"><li>● <a href="#">Paste link for additional information</a></li><li>● <a href="#">Upload any additional information</a></li></ul>
<p><b>5.4.2</b> <b>QnM</b></p>	<p><b>Alumni contribution during the year (INR in Lakhs)</b></p> <p><b>Options:</b> <b>Rs.1.71681 lakhs</b></p> <p>A. <math>\geq 5</math>Lakhs B. 4 Lakhs - 5Lakhs C. 3 Lakhs - 4Lakhs D. 1 Lakhs - 3Lakhs E. <math>&lt;1</math>Lakhs</p> <p>Data requirement for year ():</p> <ul style="list-style-type: none"><li>● <a href="#">Alumni association / Name of the alumnus</a></li><li>● <a href="#">Quantum of contribution</a></li><li>● <a href="#">Audited Statement of account of the institution reflecting the receipts.</a></li></ul> <p><b>File Description</b></p> <ul style="list-style-type: none"><li>● <a href="#">Upload any additional information</a></li></ul> <p><b>(Note: Data template is not applicable to this metric)</b></p>