



MURGAON EDUCATION SOCIETY'S
VASANT JOSHI COLLEGE OF ARTS & COMMERCE, ZUARINAGAR, GOA – 403726
Affiliated to Goa University Accredited by NAAC with B+ Grade (4th cycle)
ACADEMIC YEAR 2025– 26

Report of the Session on Questionnaire Designing Using Google Forms

- **Department of:** Mathematics and Statistics, PTA in collaboration with the IQAC of M.E.S. Vasant Joshi College of Arts and Commerce, Zuarinagar – Goa
- **Date:** 02/02/2025 **Time:** 11:35 AM to 12:35 PM
- **Platform:** Offline (Room no. 31 of M.E.S. Vasant Joshi College of Arts and Commerce, Zuarinagar – Goa)
- **Speaker for the Session:** Shri. Sanjiv K. Shirodkar, Associate Professor, Dept. of Commerce, M.E.S. Vasant Joshi College of Arts and Commerce, Zuarinagar – Goa
- **Audience:** B.A/B.Com./B.B.A./B.B.A.(Shipping and Logistics)/B.C.A./M.Com. students of MES Vasant Joshi College of Arts and Commerce, Zuarinagar-Goa
- **No. of participants:** 56 Participants (22 Females and 34 Males)
- **Report in brief:**

Department of Mathematics and Statistics, PTA in collaboration with the IQAC of M.E.S. Vasant Joshi College of Arts and Commerce, Zuarinagar – Goa organized a session on ‘Questionnaire Designing Using Google Forms’ on Monday, 2nd February 2026 from 11:35 a.m. to 12:35 p.m. in room no. 31 for B.A/B.Com./B.B.A./B.B.A.(Shipping and Logistics)/B.C.A./M.Com. students of MES Vasant Joshi College of Arts and Commerce, Zuarinagar-Goa. The Resource person for the session was Shri. Sanjiv K. Shirodkar, Associate Professor, Dept. of Commerce, M.E.S. Vasant Joshi College of Arts and Commerce, Zuarinagar – Goa. All together 56 students attended the session which included 22 females and 34 males.

Ms. Shruti B. Nayak, Assistant Professor of Mathematics and Statistics of M.E.S. Vasant Joshi College of Arts and Commerce, Zuarinagar – Goa welcomed the students. She also introduced the resource person, Shri. Sanjiv K. Shirodkar.

Shri. Sanjiv K. Shirodkar gave overview of questionnaire design and its role in data collection. He informed students how to frame clear, unbiased and relevant questions. He explained the students different types of questions used in questionnaire. He gave Step-by-step demonstration of creating a questionnaire using Google Forms. He explained the students different types of questions namely short answer, paragraph, multiple choice, checkboxes, dropdowns, and linear

scale available in Google forms. He explained them various features such as required questions, sections etc. He explained them how to share forms, collect responses, and view summary charts. He also explained them how to export responses to Google Sheets for analysis.

The resource person patiently addressed individual queries and also facilitated peer to peer learning.

Ms. Shruti B. Nayak proposed the vote of thanks. The session was compered by Ms. Shruti B. Nayak.

- **Remarks of the Coordinator:**

The session on Questionnaire Design Using Google Forms was highly informative and practical. It successfully enhanced participants' skills in designing digital questionnaires and using Google Forms for data collection and analysis. The session was well appreciated by the participants. At the end of the session following learning outcomes were met:

1. Students were able to design effective questionnaires for surveys
2. Students were able to use Google Forms for online data collection
3. Students understood how to export responses to Google Sheets for analysis

Ms. Shruti B. Nayak
Teacher In-charge
Dept. of Mathematics & Statistics

Shri. Sanjiv K. Shirodkar
Secretary, PTA

Dr. Champa R. Parab
IQAC, Coordinator

Dr. Manasvi M. Kamat
Principal



Shri. Sanjiv K. Shirodkar addressing the gathering



Shri. Sanjiv K. Shirodkar addressing the gathering



Participants of the session



Shri. Sanjiv K. Shirdokar addressing the gathering



Shri. Sanjiv K. Shirdokar addressing the gathering