

7.1.3 E-waste Management Policy

MES College of Arts & Commerce, Zuarinagar Goa

E-WASTE MANAGEMENT POLICY

Introduction

Any electronic and electrical product or electronic equipment which has been out of use due to its non functioning or technical flaw or damage can be termed as e-waste. In order to regulate proper management of e-waste which can serious health concerns not handled properly, metals used in an electronic or electrical product contains hazardous elements like mercury, lead and therefore it is mandatory to dispose e-waste to authorised recyclers or to a management company.

Purpose

The purpose of e-waste management policy is to have a systematic disposal of e-waste material presently lying in the store room in the institution. To avoid threat to our environment and our health the policy framework is proposed for list of electronic equipments

Sr. No	Category	Details
1	Computers	Servers/desktop computer(CPU, monitor, keyboard, mouse)
2	Printers and accessories	Printer, scanner, printer cartridge, toner etc
3	Network equipments	Reuters, modems, switches, converters, adapters etc
4	I.T accessories	Pen drives, floppy disc, CD and DVD, laptop battery etc
5	Electrical items	Data cables, power cables, UPS etc

Procedure

The procedure pertaining to e-waste management is as below:

- Information for end of life of any equipment purchased in the beginning is registered.
- Identify the equipments which are not functioning and maintain a register for non-functional equipments.
- Get the non-functional equipments certified as not reusable from the experts.
- Once non-functional equipments are certified, get approval from the Principal to invite quotations for condemnation of e-waste.



- Further, minimum three quotations are required and depending upon the reasonability of the quote mentioned and approved by the Principal as well as the Superintendent, a decision shall be taken about condemnation of e-waste.
- The records of condemnation will be kept by the office Superintendent for future use.
- In the process of condemnation, the funds generated shall be credited in the appropriate Department accounts of the college.



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Report on Aerobic Composting

Date: 13th October 2021

The college generates a large amount of garden waste in the form of fallen dry leaves. Burning these leaves was not a feasible method of disposing these leaves. Hence it was decided by the Nature Club and Resource Management Cell of the college to compost these leaves using the aerobic composting method. The process was initiated on 10th April 2021. The dry leaves were layered with a layer of kitchen waste and cut grass. Cow dung as well as curds were used as an inoculant, but it was observed that compost using cow dung turned out well. Every alternate day the leaves were moistened with water and turned. This process was carried out for a month. After a month of turning the dry leaves the compost pile was allowed to rest for almost two months after which the compost was ready.



Aerobic Compost being formed in the College Campus

Rochana Kharangate

Assoc. Prof. Rochana Kharangate

Chairperson

Nature Club & Resource Management Cell

Meenakshi Bawa

Dr. Meenakshi Bawa

Officiating Principal

