

**Date: 16-01-2021**

**NOTICE**

The second meeting of the IQAC for the academic year 2020-21 will be held on **Tuesday 26<sup>th</sup> January 2021 at 3.30 p.m.** via google meet.

The agenda of the meeting was as follows:

1. Welcome Address- Dr. Meenakshi Bawa (Officiating Principal)
2. Brief review of activities conducted from August 2020 to December 2020 – Dr. Meenakshi Bawa (Chairperson and Coordinator)
3. Preparation for NAAC Peer Team Visit
4. Any other business with the permission of the Chair

We kindly request you to attend the meeting. We look forward to your valuable suggestions and active participation which will go a long way in enhancing and sustaining the quality of education in our institution.

(Dr. Meenakshi Bawa)  
Principal

## MINUTES OF THE IQAC MEETING HELD ON 26<sup>th</sup> JANUARY 2021

The first meeting of the IQAC for the academic year 2020-21 was held on **Tuesday 26<sup>th</sup> January 2021 at 3.30 p.m.** The meeting was conducted online via google meet.

The **agenda** of the meeting was as follows:

1. Welcome Address- Dr. Meenakshi Bawa (Officiating Principal)
2. Brief review of activities conducted from August 2020 to December 2020 – Dr. Meenakshi Bawa (Chairperson and Coordinator)
3. Preparation for NAAC Peer Team Visit
4. Any other business with the permission of the Chair

The following members were present for the meeting:

1. Officiating Principal Dr. Meenakshi Bawa
2. Mrs. Lalita Joshi –Director, Planning & Development Wing, Murgaon Education Society- Member
3. Mr. Binayak Datta- FCA, Chartered Accountant, Senior Corporate Consultant and Trainer- Member
4. Dr. Ramesh V. Gaonkar- Senior Project Consultant, RUSA, Goa- Member
5. Prof. Rahul Tripathi - Head, Department of Political Science, Goa University, Goa- Member
6. Shri. Vivek Gupta - Managing Partner, Raj Resorts & Proprietor, Raj Resorts Homehotel, Goa - Member
7. Advocate Dileshwar Naik- Member
8. Dr. Champa R. Parab – Associate Professor- Member
9. Shri. Sandeep Kadam – Associate Professor - Member
10. Mrs. Rochana Kharangate – Member
11. Dr. Ashish Joshi – Associate Professor - Member
12. Shri. Sanjiv K. Shirodkar – Associate Professor- Member
13. Mrs. Cedila Pereira e Gomes- Assistant Professor- Member

The Officiating Principal, Dr. Meenakshi Bawa, welcomed the members of the IQAC. In her welcome address, Dr. Meenakshi Bawa stated that she was pleased to announce that M.E.S. College was ranked 72 among the Arts Colleges and 125 among the Commerce colleges in India by the India Today MDRA Survey, 2019-20. The student enrollment for the academic year 2020-21 is 1606, which is the highest ever. The details of student enrollment across all programmes are as follows:

| <b>Programme</b> | <b>No. of students</b> |
|------------------|------------------------|
| BA               | 445                    |
| BCom             | 814                    |
| BBA              | 121                    |
| BBA (S&L)        | 40                     |
| BCA              | 143                    |

|                 |      |
|-----------------|------|
| MCom            | 42   |
| Ph.D. Sociology | 01   |
| Total Strength  | 1606 |

As far as admissions are concerned, we have four divisions for FYBCom and 3 divisions for FYBA for the fourth consecutive year. This year 159 students have enrolled for BA Semester I and 253 students have enrolled for BCom Semester I.

Dr. Meenakshi Bawa stated that the results of the final year examinations held in August 2020 were very good, the college securing 100% results for the B.A., B.C.A. and M.Com. programmes. The programme-wise results are as follows:

| <b>Programme</b> | <b>Pass Percentage</b> |
|------------------|------------------------|
| B.Com            | 97.93                  |
| B.A.             | 100                    |
| B.C.A.           | 100                    |
| B.B.A.           | 90.69                  |
| BBA (S&L)        | 82.75                  |
| M.Com            | 100                    |

Dr. Bawa presented a **review of activities conducted from August 2020 to December 2020**. They were as follows:

**Criterion I (Curricular Aspects):**

- The first batch of students under the Choice Based Credit System (CBCS) graduated in 2019-20.
- The CBCS has been introduced for Second year BCA programme.
- Two new courses have been introduced for BCom Sem VI, namely, Corporate Accounting and Tax Planning and Advanced Management Accounting.

**Criterion II (Teaching, Learning and Evaluation):**

- Teaching plans were prepared by all teachers at the beginning of the semester and submitted to IQAC
- Online classes are being conducted via G Suite.
- Training sessions for teachers were organized by IQAC on recording lectures using the OBS software.
- Teachers are uploading reading material, and conducting tests, quizzes and assignments in Google classroom.
- Remedial coaching classes are being conducted online.
- The faculty have been involved in the development of e-content for online learning initiative by DHE, GOG: Digital Integrated System for Holistic Teaching and Virtual Orientations (DISHTAVO).

- Online exams are in progress for B.A./B.Com./B.C.A. Sem I & III, and M.Com. Sem I. Offline exams are being conducted for B.A./B.Com./B.C.A. Sem V and BBA.

**Criterion III (Research, Innovations and Extension):**

- Dr. Ashish Joshi, Associate Professor, Department of Commerce has defended his Ph.D. theses successfully. As of now, we have 15 faculties who hold a Ph.D. degree. Two faculty have submitted their Ph.D. theses. 14 faculty have registered for Ph.D.
- The Directorate of Higher Education (DHE) & Goa Institute of Public Administration and Rural development (GIPARD) entrusted with task of conducting a study of all Panchayats & Municipalities in Goa involving all Educational Institutions under the purview of DHE. During the months of May and June 2020, a core team of 43 faculty of M.E.S. College conducted a panchayat-wise study & prepared reports of the economic revival plan of ten Panchayats in Mormugao Taluka.

**Criterion IV (Infrastructure and Learning Resources):**

- There has been an upgradation of two internet plans. The internet speed for these plans is of 200 Mbps.
- Wi-fi infrastructure has been upgraded.

**Criterion V (Student Support and Progression):**

- The Placement Cell of MES College organised a webinar on 23rd December 2020. A total of 45 students attended the webinar. The resource person was Mr. Uday Redkar, proprietor of Kuber Investments & Financial Services.
- The PG Department of Commerce organized a State Level Webinar on “Introduction to Research methodology” from 28th October to 31st October 2020. A total of 127 students across five colleges participated in this webinar. The resource person was Dr. Kirti Tyagi, Assistant Professor, Department of Business Administration of MES Collge.
- A Certificate Course on ‘Aptitude and Reasoning’ was organized by the PG Department of Commerce from 27<sup>th</sup> November 2020 to March 2021. Thirty students registered for the course The resource person as Mr. Pranit Satyawar Naik, Assistant professor, M.Com. Department.

**Criterion VII (Institutional Values and Best Practices):**

- A special induction programme was conducted for new faculty.
- Orientation programmes were conducted for first year students of BCA, BBA and BBA (shipping and logistics) and their parents.
- Students of BA/B.Com. participated in the Webinar on the topic ‘Preparation for Competitive Examinations conducted by Public Commissions’, organised by Govind Ramnath Kare College of Law on 6<sup>th</sup> November 2020
- International Yoga Day was celebrated on 21st June 2020 by the Department of Physical Education and Sports.

- Constitution Day was celebrated on 26<sup>th</sup> November 2020 by all teaching and non-teaching staff and NSS volunteers.
- An online inaugural function was organized for First year BBA and BBA (Shipping & Logistics) Batch 2020-23 on 1<sup>st</sup> September 2020.
- An Online Talent show was organized for the FYBBA and FYBBA (Shipping & Logistics) students on 5<sup>th</sup> and 7<sup>th</sup> September 2020.
- World Maritime Day was celebrated on 26<sup>th</sup> September 2020.
- Online Mock Interviews of TYBBA(S&L) students were conducted by Mr. Joseph Silveira, an experienced professional from the Shipping and Logistics industry on 21<sup>st</sup> November 2020.
- National Sports Day was celebrated on 29<sup>th</sup> August 2020.
- An Online Quiz on Football Rules and Training Methods was conducted for the football players from the college using Google Forms.
- A 14 days Fitness Challenge was organized for the students and staff members of the college.
  
- ***The following guest lectures/talks by eminent personalities were organized:***
  - Mr. Robin Varma, Team Leader for the Supply Chain Management of Johnson & Johnson across the globe, delivered a guest lecture to FYBBA and FYBBA (S&L) students on 21<sup>st</sup> November 2020
  - Mr. Shantaram Gaitonde, EHS Officer of CommScope, Verna delivered guest lectures to TYBBA (S&L) students on ‘Protection from Fire and Explosion’, ‘Basic First Aid and CPR’, and ‘Fault Tree and Event Tree Analysis’ as part of their course “Occupational Health and Safety Management”
  - A talk by Shri. Dattaprasad Shirgurkar on ‘Preparation for Competitive examinations’ was organized by the Career Guidance Cell on 9<sup>th</sup> December 2020.
  - A Webinar on ‘Orientation on Company Secretary’ was organized by the Department of Commerce on 21<sup>st</sup> November 2020. A total of 72 students attended the webinar. The resource person was Adv. S. Rama Rao, faculty and career counsellor, Goa chapter of WIRC ICSI.
  - A Webinar on ‘E-learning: Opportunities & Productivity’ was organized by the Department of Commerce from 5<sup>th</sup> to 8<sup>th</sup> November 2020. A total of 284 students attended the same. The resource person was Mr. Suraj Prakash Tuyekar, assistant Professor, M.Com. programme.
  - Ms. Nivedita Dessai, our alumni from batch (2004- 2007) interacted with FYBBA students.
  - A Webinar on ‘Uniform Civil code of Goa’ was organized by the Department of Sociology on 18<sup>th</sup> December 2020. The speaker was Advocate Vallery Vas. 78 students attended this online webinar

- A Webinar on ‘Greeting and Business Etiquette’ was organized by the Department of Sociology on 22<sup>nd</sup> December 2020. The resource person was Ms. Zina Varugis, visiting faculty at BBA Department of M.E.S College of Arts & Commerce, Zuarinagar. 52 students attended this online webinar.
- A Webinar on Polycystic Ovarian Disease (PCOD) was organized by the Women’s Cell, Jyoti on 28th November 2020. A total of 108 students attended the same. The resource person was Dr. Brennan Tavares.
- A Guest lecture on ‘Research Methodology’ was organized by the Department of Economics on 7<sup>th</sup> November 2020. A total of 75 students attended the same. The resource person was Dr. Harip Khanapuri, Assistant Professor, Goa Business School, Goa University.
- A Webinar on ‘Orientation on T.Y. B.Com Project Work’ was organized by the Department of Commerce on 26th & 27th October 2020 for T.Y.B.Com students. The resource person was Dr. Smitha Sandeep Sanzgiri, Associate Professor, G.V.M’s College of Commerce & Economics, Ponda-Goa. A total of 200 students attended the same.
- EHS-Manager of Siemens, Verna, Mr. Dattatray Thakur delivered guest lectures to TYBBA(S&L) students on ‘Behaviour based Safety’, Role of Ergonomics in Employee Safety and Health’, and ‘Electrical Safety.’
- Mr. Pravin Karmali, HR Manager of TajSats conducted a guest lecture for SYBBA(S&L) students on Manpower Planning, as part of their course, ‘Human Resource Management.’
- Mrs. Sonia Shirsat, a world renowned singer took guest lecture for SYBBA and SYBBA(S&L) students as part of their course ‘Music Appreciation.’
- Mr. Shivdas Nair (Batch 2007- 2010) ex-student of BBA, currently working for Qatar Airways, Doha as Communications officer, interacted with the FYBBA students.
- Dr. Derek Monteiro was invited for a guest lecture to address the BBA students of Batch 2018 for the subject Business Research Methods, the topic being Qualitative Research.
- Ms. Siddhi Raiker, former BBA student from Batch 2011-14 and currently Recruiter from the HR department of Persistent Systems Ltd., Verna, interacted with the FYBBA students.

**The IQAC Coordinator also highlighted the achievements of our students and teachers.**

**Students’ achievements:**

- Cadet Vivek Shyamshankar Upadhyay attended the Ek Bharat Shreshtha Bharat webinar from 12<sup>th</sup> October 2020 to 17<sup>th</sup> October 2020 .
- Seven cadets participated in blood donation camp organised by 1 Goa Bn NCC, Panaji, as part of NCC day celebration.
- Five cadets participated in the Republic Day Celebration at Campal Ground, Panaji.

- Two students have been selected for the Republic day Parade 2021 at New Delhi, namely, Cadet Soel Inamdar, from NCC Army Boys Battalion, representing the Karnataka and Goa Directorate and Ms. Dargada Reshma Maliksab, our outstanding NSS volunteer

**Teacher's achievements:**

- Mr. Sanjiv Shirodkar has been appointed as NSS Coordinator of the NSS Cell, Goa University for the fourth consecutive year.

As far as the **Preparation for the NAAC Peer Team Visit** is concerned, Dr. Bawa put forward the following points:

1. Confirmation about the NAAC Peer Tm visit was received from NAAC on 22<sup>nd</sup> January 2021.
2. The dates of the NAAC Peer Team visit are 8<sup>th</sup> & 9<sup>th</sup> February 2021.
3. The rehearsals of presentations by the various Departments are in progress.
4. Committees have been formed for housekeeping and maintenance.
5. Other committees have been constituted for the two day visit.

The meeting ended with the vote of thanks proposed by Dr. Ashish Joshi.

**Dr. Meenakshi Bawa**  
**Coordinator, IQAC**