

Date: 01-07-2021

NOTICE

The second meeting of the IQAC for the academic year 2020-21 will be held on **Saturday 10th July 2021 at 4.00 p.m.** via google meet.

The **agenda** of the meeting is as follows:

1. Welcome Address- Dr. Meenakshi Bawa (Officiating Principal)
2. Analysis of NAAC Accreditation Report of the Fourth Cycle- Mrs. Rochana Kharangate
3. Review of activities conducted from January 2021 to July 2021 – Mrs. Rochana Kharangate (Coordinator)
4. Any other business with the permission of the Chair

We kindly request you to attend the meeting. We look forward to your valuable suggestions and active participation which will go a long way in enhancing and sustaining the quality of education in our institution.

(Dr. Meenakshi Bawa)
Principal

MINUTES OF THE IQAC MEETING HELD ON 10thJULY 2021

The second meeting of the IQAC for the academic year 2020-21 was held on **Saturday 10th July 2021 at 4.00 p.m.** The meeting was conducted online via google meet.

The **agenda** of the meeting was as follows:

1. Welcome address by the officiating Principal Dr. Meenakshi Bawa.
2. Analysis of NAAC Accreditation Report of the fourth cycle by Mrs.Rochana Kharangate (IQAC coordinator)
3. Review of activities conducted from January 2021 to July 2021 by Mrs.Rochana Kharangate(IQAC coordinator)
4. AOB with the permission of the chair

The following members were present for the meeting:

1. Officiating Principal Dr. Meenakshi Bawa
2. Mrs. Lalita Joshi –Director, Planning & Development Wing, Murgaoon Education Society- Member
3. Mr. Binayak Datta- FCA, Chartered Accountant, Senior Corporate Consultant and Trainer- Member
4. Dr. Ramesh V. Gaonkar- Senior Project Consultant, RUSA, Goa- Member
5. Prof. Rahul Tripathi - Head, Department of Political Science, Goa University, Goa- Member
6. Shri. Vivek Gupta - Managing Partner, Raj Resorts & Proprietor, Raj Resorts Homehotel, Goa - Member
7. Advocate Dileshwar Naik- Member
8. Dr. R.B. Patil – Professor- Member
9. Dr. Champa R. Parab – Associate Professor- Member
10. Shri. Sandeep Kadam – Associate Professor - Member
11. Mrs. Rochana Kharangate – Member
12. Dr. Ashish Joshi – Associate Professor - Member
13. Shri. Sanjiv K. Shirodkar – Associate Professor- Member
14. Mrs. Cedila Pereira e Gomes- Assistant Professor- Member
15. Shri. Deepak Chari- Head Clerk- Member
16. Shri. Arvind Korgaonker– UDC- Member

The Officiating Principal, Dr. Meenakshi Bawa, welcomed the members of the IQAC. In her welcome address, Dr. Meenakshi Bawa spoke about the criterion-wise point obtained for NAAC (4th Cycle). Dr. Meenakshi Bawa stated that she was pleased to announce that M.E.S.College was ranked 80th among the Arts Colleges, 136thamong the Commerce colleges, 141st among BCA colleges and 160th among BBA colleges in India by the India Today MDRA Survey, 2020-21. This is for the first time that all the programmes offered by the college had participated in the survey,

Dr. Meenakshi Bawa stated that MES College was awarded Mission Clean Goa Award by Sanjeevan Society. The award comprised of a cash prize of Rs.25,000 and a memento. She further stated that the award money shall be utilized for lighting the college campus with solar lights. Murgaon Education Society received an amount of Rs.50,000 from Mrs. Alka Damle in assisting the project for placing of solar panels in the campus. The Principal also informed the members that online conduct of lectures and conduct of the internal examination has been going on smoothly.

The IQAC Coordinator, Mrs. Rochana Kharangate, presented a detailed analysis of the NAAC report of the fourth cycle submitted by NAAC Peer team and a review of activities conducted from January 2021 to June 2021. They were as follows:

Criterion II (Teaching, Learning and Evaluation):

- The day-wise teaching plans were prepared by all teachers of the college, uploaded on DHE Portal and at the end of the academic year were submitted to the IQAC.
- On account of the ongoing pandemic online classes were taken by the teachers via G Suite and Google classrooms.
- To cater the requirement of the weaker students online remedial classes were taken in some subjects
- Regular mentor meetings were conducted between the mentors and mentees to resolve their issues and difficulties faced
- Faculty members of the college were involved in development of e-content for online learning initiative by DHE, GOA: Digital Integrated System for Holistic Teaching and Virtual Orientations (DISHTAVO)

Criterion III (Research, Innovations and Extension):

- Dr. Semele Sardesai, BBA Coordinator and Dr. Savio Fernandes, Director of Physical Education and Sports were awarded Ph.D.
- A total of 17 faculty members have been awarded with Ph.D. and 15 faculty members have registered for Ph.D. as of now.
- With regard to the ongoing pandemic, the Govt. of Goa assigned Covid Duties to teaching staff and non-teaching staff in the months of May and June 2021. The duties assigned included working in the Covid Call centre, Government hospital management, Vaccination centres and working in Private hospitals for effective bed management.
- The Department of Psychology organized career guidance sessions for the M.E.S Higher secondary school students on the 24th and 25th March 2021 . The students were from XIIth Science, Commerce and Arts..

Criterion V (Student Support and Progression):

- The Placement Cell organised a webinar on the topic “Awareness on vacancies in the Government Sector, Mr. Sukrut Bhushan, Director, SSB Institute for Central and State

Government Exams was the resource person on 13th March 2021, 27 students attended the program.

- The Placement Cell organised a webinar on the topic “Three key skills for effective communication at the workplace’ including ‘CV Writing Skills” was organized by the placement cell, Mrs.Aditi Gosalia, Senior Manager, and Amritansh Nigam, Assistant Professor, MET on 17th March 2021, 25 students attended the program.
- The Placement Cell organised a webinar on the topic“Personality grooming and development” program on 7th April 2021 Ms. Hiram Shaikh, Chartered Accountant and a certified Image Consultant and Soft Skills Trainer from ICBI was the resource person, 32 students attended the talk.
- The placement cell organized a placement drive by ICICI Prudential on 2nd March 2021 for the final year students, 6 students were selected.
- The placement cell organized a placement drive by INNOVSOURCE Services Pvt. Ltd on 3rd March 2021 for the final year students, 4 students got placed.
- The placement cell organized a placement drive by ICICI Bank on 12th March 2021 for the final year students, 1 student was selected.
- The placement cell organized a placement drive by Alien Brains on 4th June 2021 for the final year students, 3 students got placed.
- The placement cell organized a placement drive by India’s Superbrain Competition on 9th Dec 2020 for the final year students, 3 students were selected.
- The placement cell organized a placement drive by PHL S Pvt. Ltd. on 21st June 2021 for the final year students, 1 student got placed.

The following programmes were organised by the Career Guidance Cell:

- A guest lecture was organised on the topic “Path to be a CEO, Job Opportunities in The COVID Era” on 16th April 2021, the resource person was Prof. Nilesh Saraswate, Faculty S.P. Jain institute, Ex-CEO IMS, 24 students participated in the program.
- A talk on “Career Opportunities in Tourism” was organised on 19th April 2021, the resource person of the program was Dr. Cidalia Bodade. A total of 57 students attended the talk.
- During the academic year 2020-21 following webinars were organised by various departments and associations:
 - The Department of Physical Education & Sports organised a webinar on the topic ‘Ways to improve individual training in Football during the Pandemic’ on 11th Dec 2020, Shri .Gavin Araujo was the resource person, a total of 51 students attended the webinar.
 - The Department of Commerce organised a webinar on the topic ‘Developing a Questionnaire for Survey Based Study’ on 8th & 9th Jan 2021. 99 students attended the webinar.
 - The Counselling Cell organised a webinar titled, ‘Gratitude and Resilience as the key to a better Mental Health’ on 26th Feb 2021, Ms. Diana Alapatt, counsellor and special

educator at Bethany High School, Bangalore, was the resource person, 40 students were benefited from the same.

- The Women's cell organised a webinar for the benefit of the girl students of the college on the topic, 'Women Entrepreneurship' on 5th March 2021, Ms. Sunaya Shirodkar, Founder of Asia solutions OPC Pvt. Ltd, was the resource person, 44 girl students attended the webinar.
- The Women's cell organised a seminar on the topic, 'Aspects of Adolescence Life' on 4th March 2021, Dr. Shivani Jain, Consultant, Obstetrics & Gynecologist in Manipal Hospital, Goa, was the resource person, 44 girl students attended the webinar.
- The Counselling cell organised a webinar titled, 'Oral Hygiene from Youngster's Perspective' on 8th March 2021, Dr. Praveen Varghese, was the resource person, 35 students were benefited from the same.
- The Women's cell organised a webinar on the topic, 'Women Empowerment' on 8th March 2021, J. C Poonam Shirsat, was the resource person, 66 girl students attended the webinar.
- The Post-Graduation Department of Commerce organised an Online Workshop on 'Data analysis using Gretl and Eviews' on 8th & 9th March 2021, Asst. Prof. Savina A Rebello and Asst. Prof. Suraj P Tuyekar were the resource persons, 31 students attended the webinar.
- The Post-Graduation Department of Commerce organised an Online Workshop on 'Data Management and Presentation' on 12th & 13th March 2021, Asst. Prof. Savina A Rebello and Asst. Prof. Suraj P Tuyekar were the resource persons, 31 students attended the webinar.
- The Department of Commerce organised a webinar on 12th March 2021 on the topic 'CVs, Resumes and Cover Letter for Freshers.' Asst. Prof. Ms. Priscilla David was the resource person, 102 students participated in the webinar.
- The Post-Graduation Department of Commerce organised a Workshop on 'Basics of Stock Trading' on 18th & 19th March 2021, Asst. Prof. Suraj P Tuyekar was the resource person, 28 students attended the webinar.
- The Post-Graduation Department of Commerce organised State level webinar on 'Understanding Stock Market Operations' on 6th April 2021, Mr. Jamini Patel was the resource person, 85 students attended the webinar.
- The Post-Graduation Department of Commerce organised State level Webinar on 'How to design a B Plan' on 7th April 2021, Dr. Kirti Tyagi was the resource person, 64 students attended the webinar.
- The Department of Konkani organised a webinar on 9th April 2021 on the topic 'How to write a Short Story.' Shri. Ajay Buva was the resource person. 62 students participated in the webinar.
- The Department of Commerce organised a State level webinar in collaboration with Bombay Stock Exchange Brokers Forum on the topic 'Overview of Financial Market' on

14th & 16th April 2021, Dr. Aditya Srinivasan was the resource person, 124 students participated in the webinar.

- The Department of Konkani organised a webinar on 9th April 2021 on the topic ‘Tiatr. Konkani Tiatrist.’ Asst. Professor Fr. Milton Rodrigues was the resource person, 60 students participated in the webinar.
- The Department of Commerce organised State Level Webinar in collaboration with JCI Vasco on ‘How to Deal with Procrastination’ on 17th April 2021, JC Shri. Siddesh Kochrekar was the resource person, 94 students participated in the webinar.
- The Department of Commerce organised Workshop on Data Analysis Using SPSS Software from 31st March to 18th April 2021, Asst. Prof. Suraj Prakash Tuyekar was the resource person, 10 students participated in the webinar.
- The Health Centre of the college organised a webinar on the topic, ‘Balanced Diet – A Healthy Awareness’ on 21st April 2021, the resource person was Clinical Dietician Ms. Nina Figueredo, 60 students attended the webinar.
- The Department of Commerce organised a State Level Seminar on ‘Time Management’ in collaboration with JCI Vasco on 22nd April 2021, JFM Adrian Torres was the resource person, 53 students participated in the webinar.
- The Department of English organised a Webinar on the topic ‘What After Studying English Literature’ on 30th April 2021, Mr. Satchin Koshy, Editor and Translator was the resource person, 90 students participated in the webinar.
- The Department of Information Technology organised Webinar on ‘Enterprise Resource Planning’ on 26th June 2021, Mr. Milind Anvekar, VP, Project & Customer Service at Open Destinations was the resource person, 34 students participated in the webinar.
- The Health Centre in association with Department of Psychology of the college organised a webinar on the topic, ‘Creating Awareness on Tobacco and its harmful effects and its impact in COVID Time’ on 30th June 2021, the resource person was Dr. Rohan Bartake, a Medical Officer at Indian Cancer Society, Mumbai, 25 students attended the webinar.
- The Department of Geography and Environmental Studies and Travel and Tourism, organized a webinar on the topic, ‘Responsible Tourism: The Way forward’ on 3rd July 2021, Mrs. Shradha P. Rangnekar was the resource person, 56 students attended the webinar.
- The Value Education Cell, organized a webinar on the topic ‘The Art of Managing Emotions’ on 3rd July 2021, JC Siddhesh Kochrekar was the resource person, 52 students attended the webinar.
- The Department of Physical Education & Sports organized a webinar on the topic, ‘Career Opportunities in Sports’ on 7th July 2021, Dr. Devashish Bagchi was the resource person, 94 students attended the program.
- The Department of Political Science organized a webinar on the topic, ‘India’s Freedom Struggle’ on 12th March 2021, Mr. Prajal Sakhardande, Associate Professor, Dhempe College of Arts and Science was the resource person.

- He Department of Commerce conducted a Certificate Course in Tally ERP.9 with GST- Total 06 Batches Semester IV and VI – 136 Students
- Short Term Certificate Course of 60 hours duration on “Aptitude and Reasoning” was organized for M.Com Part I & Part II students. The Resource Person was Asst. Prof. Mr. Pranit Satyawana Naik
- The Readers’ Club organized a session on ‘Pride Month – Celebrating Diversity’ on 25th of June, 2021.
- 109 IT students participated in Online Quiz by Infosec Awareness under the Ministry of Electronics and Information Technology (MeitY) Govt. of India., from 27th February to 5th of March 2021.

Criterion VII (Institutional Values and Best Practices):

- Self Defense Workshop for students was held on 4th March 2021
- 20 NCC Cadets and 7 NCC Army Girls participated in celebration of Ambedkar Jayanti on 12th March 2021
- Celebration of **World Konkani Day** on 9th April 2021
- Celebration of **World Tiatr Day** on 17th April 2021
- Coaching Program for Police Entrance Test 8th – 16th June 2021
- Celebration of International Yoga Day on 21st June 2021
- Kasturi lecture series June 23, 2021 by Mrs. Gulab Borkar on the topic “Kitchen to garden and back”.
- The ‘Clean Goa Award’ of Sanjeevan Society for Youth Development, Goa under Educational Institution category was awarded to M.E.S. College of Arts and Commerce, Zuarinagar, Goa
- Celebration of 75 Years of India's Independence - Azadi Ka Amrut Mahotsav
 - Organised a Book Exhibition in library premises of college for one week from 12th March 2021 to 19th March 2021
 - 09 NCC Cadets joined the Dandi March Yatra on 12th March 21 held at Panjim.
- ***The following Guest Lectures were organized:***
 - A webinar titled ‘ Experimental Research by Dr. Raina Pinto, Associate Professor at G.V.M.’s G.G.P.R. College of Commerce and Economics, Farmagudi, Goa, was conducted for SYBBA (S & L) students on 24th February 2021. 03 students participated .
 - A webinar titled Team Building ‘by Mr. Gireesh Gaonkar, Manager Marketing - Wipro, UK, was conducted for SYBBA students on 4th March 2021. 30 students participated.
 - A webinar titled ‘Statistical Data Analysis by Dr Vijay Viegas Assistant Professor .PG Department of Psychology ,St Xaviers College, Mapusa-Goa was was conducted for TYBA students on 20th March 2021.
 - A webinar titled ‘Machine Learning and Data Science by Dr Shreya Naik for TYBCA students was conducted on 24th February 2021. 45 students participated .

- A webinar titled ‘AI Neural Network by Dr Shradha Naik for TYBCA students was conducted on 22nd April 2021.

Student’s Achievements:

- Mr. Raj Pratik of TYBCA was awarded in MDRT meet Goa U1 on 12th February 2021
- Ms. Shanelly Mergulhao and Mr. Lowell Fernandes secured the 3rd place in the Intercollegiate Essay and PowerPoint Presentation Competition on “Gandhiji – The Mahatma” organized by Shree Damodar College, Margao-Goa on 16th February 2021
- Mr. Anish Verlekar represented Goa Cestoball team at the 2nd Junior National Cestoball Championship, held at Shaheed Uddham Singh Olympic Stadium, Sunam – Punjab from 26th to 28th March 2021
- The Men’s Cricket team of the college emerged Runner’s up of Red Bull Cricket Cup 2021 on 31st March 2021
- Mr. Lowell Fernandes participated in an International-Level Cultural Fest ‘In Bloom’ organized by Christ University, Bangalore from 8th to 11th April 2021.
- Sociology students participated in ‘E-Socius’ – Parvatibai Chowgule College of Arts & Science-Autonomous, Margao on 12 April 2021
- Three B.Com. students attended state level webinar – ‘Building Entrepreneurship Skills in Students: Sharing Thoughts and Experiences’ organised by Government college of Commerce and Economics, Borda, Margao-Goa on 24th April 2021.
- Cadet Sohel Inamdar represented Goa State at Republic Day Camp 2021 held at Delhi
- Cadet Sohel Inamdar was felicitated by the Hon’ble Governor of Goa, Shri. Bhagat Singh Koshyari on 02nd March 2021.
- Cadet Dhiraj Kumar attended an online Motivational lecture on Career in Armed Forces conducted by Col Rahul Arya, ARO, Belgavi on 04 June 2021.
- Cdt. Amina Khatun attended the Online EBSB from 15th March 2021 to 20th March 2021.
- Cadets Sneha Yadav and Sgt. Ashwini Rathod were deputed to attend an online motivational lecture on Career in Armed Forces on 4th June 2021 by Col. Arya ARO, Belgavi.
- 28 cadets registered on the YuWaah Platform of UNICEF, # Young warriors to combat COVID -19
- PO Cadet Rachel Jadlar won 3rd place in the All-Goa essay competition organized by Ex-Cadets NCC Association on 29th January 2021
- PO Cadet Vaishali Ralpat was felicitated by the Governor of Goa at Raj Bhavan for participating in Pre-RDC Camp 2021 on 3rd March 2021
- 24 Cadets – participated and won gold medals in Football, Volleyball, Group Dance, Semaphore and Rigging event at Annual Training Camp held at Peddem, Bardex, Goa in February 2021

Suggestions:

Shri. Binayak Datta, suggested to plan out activities that would lead to the strengthening of ties between the Alumni and the college. He also put forward the following suggestions:

- Benchmarking and best practices should be linked to take the college to greater heights. Further, based on the EW rankings, we need to set a higher benchmark to achieve our targets.
- Performance Appraisal is an important aspect of NAAC and therefore it was required that the institute should plan its Performance Appraisal system.
- The writing and numeracy skills of the students is of major importance for colleges as per the NEP. Certificate courses could be organized in this regard.
- The college needed to chalk out a strategic plan and organize a workshop for the next cycle of NAAC in 2026.
- Feedback or appraisal of the webinars conducted for the students was important to make them more enriching and fruitful.

Mrs. Lalita Joshi, Director, Planning and Development, Murgaoon Education Society, pointed out that Alumni could help the college in terms of financial contribution, absorbing students in the industry or by sharing their expertise as a guest lecturer. Further she stressed that this financial support would benefit those deserving students enrolling for self-financed programmes.

Dr.R.V.Gaonkar also highlighted upon the following points:

- M.E.S College was the second college in Goa to undergo NAAC accreditation in the fourth cycle.
- The college had good scores with respect to Criteria I and II. However, with respect to Criterion III, quality research was further needed. A research-oriented approach was necessary, more Ph.D.'s, quality publications in UGC Care list journals, Scopus and Web of science was necessary to improve the research score of the college.

Shri. Vivek Gupta was of the opinion that as per the peer team report the role of the IQAC external members was minimum, which is not correct as the external members were a diverse group contributing with ideas and suggestions for the betterment of the College.

Shri. Sandeep Kadam pointed out that teachers have contributed to e-content development under the DISHTAVO Project by the DHE.

Officiating Principal Dr. Meenakshi. Bawa highlighted and clarified on the following points:

- The alumni could 'Adopt a Student', by sponsoring the economically weaker students financially.
- The college already had an appraisal system and the college teachers annually submitted the same to the principal at the end of the academic year.
- Based on the recommendations made by NAAC, the college did not have smart classroom or a language lab.

Decisions taken:

On the basis of suggestions put forward by the members, the following decisions were taken

1. 'Adopt a Student' for Self-financing programmes should be undertaken by the College Alumni and others, whereby students would be given an opportunity for internship and Placement once he/she graduates.
2. Solar lights should be installed by the commencement of the next academic year.
3. Some classrooms should be upgraded to Smart Classrooms.
4. Bridge courses could be conducted online.

The meeting ended with the vote of thanks proposed by Dr. Ashish Joshi.

Mrs. Rochana Kharangate
Coordinator, IQAC