

Date: 20-04-2020

NOTICE

The third meeting of the IQAC for the academic year 2019-20 will be held on **Saturday 2nd May 2020 at 1.00 p.m.** in the Board Room in the college premises.

The **agenda** of the meeting is as follows:

1. Welcome Address- Dr. Meenakshi Bawa (Officiating Principal)
2. Brief review of activities conducted from December 2019 onwards– Dr. Meenakshi Bawa
3. Status of submission of Data Verification & Validation (DVV) clarifications to NAAC
4. Plans for the academic year 2020-21
4. Any other business with the permission of the Chair

We kindly request you to attend the meeting. We look forward to your valuable suggestions and active participation which will go a long way in enhancing and sustaining the quality of education in our institution.

(Dr. Meenakshi Bawa)
Officiating Principal

MINUTES OF THE IQAC MEETING HELD ON 2nd MAY 2020

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The following members were present for the meeting:

1. Principal Dr. Meenakshi Bawa
2. Dr. R.B. Patil – Associate Professor- Member
3. Dr. Champa Parab – Associate Professor- Member
4. Shri. Sandeep Kadam – Associate Professor - Member
5. Mrs. Rochana Kharangate - Associate Professor- Member
6. Shri. Ashish Joshi – Associate Professor - Member
7. Shri. Sanjiv K. Shirodkar – Associate Professor- Member
8. Mrs. Cedila Pereira e Gomes- Assistant Professor- Member
9. Shri. Deepak Chari - UDC- Member
10. Shri. Arvind Korgaonker– UDC- Member

The Officiating Principal, Dr. Meenakshi Bawa, welcomed the members of the IQAC. In her welcome address, Dr. Bawa stated that we were not able to schedule the IQAC meeting in February 2020 as planned on account of the sad and untimely demise of our Principal Dr. Rekha R. Gaonkar. Thereafter, a nation-wide lockdown was announced on account of the COVID-19 pandemic.

The Officiating Principal and Coordinator of the IQAC, Dr. Meenakshi Bawa, read out the minutes of the last meeting held on 8th November 2019. Dr. Bawa presented a **review of activities conducted from December 2019 to April 2020**. They were as follows:

Criterion I (Curricular Aspects):

- Dr. Meenakshi Bawa was appointed Member of the Sub-Committee for B.Com. of the Ordinance OC-66 Review Committee, Goa University

Criterion II (Teaching, Learning and Evaluation):

- Teaching plans for Semesters II/IV/VI were prepared by all teachers and submitted to the IQAC.
- Peer learning was conducted for several courses.

Criterion III (Research, Innovations and Extension):

- Dr. Sanchiliana Faria, Associate Professor, Department of Commerce and Dr. Atmaram Tarpe, Assistant Professor, Department of Commerce, have defended their Ph.D. theses successfully. At present, 14 faculty hold a Ph.D. degree, 1 faculty has submitted his Ph.D. thesis and 13 faculties have registered for Ph.D.
- The Foundation for Environment Research and Conservation (FERC) in association with Murgaoon Education Society and in collaboration with the Nature Club of M.E.S. College, organized the fifth lecture of the Kasturi series of lectures on 11th December 2019. The guest speaker for the day was Shri Parag Rangnekar, Founder member, FERC. He spoke about creating a Butterfly Friendly habitat in the college premises. In continuation with this talk the members of the Nature Club in association with NSS volunteers initiated with the work of preparing the Butterfly Habitat on campus.
- The butterfly garden- 'Chrysalis' was inaugurated on 26th January 2020 at the hands of noted architect and environmentalist K. D. Sadhle and Professor M. S. Kamat presided over the function. The talk attended by students and staff of the college, invitees, Lions club members as well as general public from in and around Vasco.
- The sixth lecture of the Kasturi series of lecture was held on 11th March 2020. The speaker for the day was Dr. Divya Karnad who is an Assistant Professor with the Ashoka University. She spoke on 'How to save the oceans one bite at a time.'
- To commemorate the beginning of Swachh Bharat Pakhwada the students of MES College including the NSS Volunteers took the Swachata oath on 16th Jan 2020. The oath was administered by the NSS Program Officers namely Asst. Prof. Dattaprasad Shirgurkar and Asst. Prof. Madhuri Marathe. Principal Dr. Rekha Gaonkar supervised the activity. A total of 37 volunteers including 21 girls and 16 boys were present.
- The students and the NSS Volunteers of MES College carried out a comprehensive plantation drive on 17th Jan 2020. A total of 34 plants were planted. There were fruit bearing plants, flower bearing plants, bamboo bushes and timber trees planted.
- NSS Unit of M.E.S College of Arts and Commerce Zuarinagar, participated in FIT India movement's launch of Cycle Day Programme was under Ministry of Youth Affairs and Sports, Govt. of India on 18th January 2020. The programme was to inaugurate "Cycle Day". Hon. Union minister of State Chief Minister Minister of Goa and other dignitaries graced the occasion with their presence. NSS volunteers of M.E.S College of Arts and Commerce, Zaurinagar were given the duty to volunteer at the water stations all along the route of cycling. 97 volunteers attended and volunteered at this event along with NSS Program Officer Madhuri Marathe.

.Criterion IV (Infrastructure and Learning Resources):

- The college website has been upgraded.
- Implementation of ERP is in process.
- The following additional modules are ready: marksheet, fee instalment, recruitment
- Faculty service book, inventory management, activities and events and reports modules are in process,

- Integration of tally software with the ERP is ready.

Criterion V (Student Support and Progression):

- The Placement Cell organized a placement drive by GICE (Goan Institute International Consociation of Education, Pvt.Ltd.) on 27th January 2020 for the final year students of all streams.07 students from BA, 13 from BCom and 3 from BBA were selected at the drive.
- The Placement Cell organised a pre-placement talk by AXIS Bank on 24th January 2020. A total of 84 students from BA/B.Com/BCA and M.Com participated in the programme.
- The Placement Cell organized a Placement Drive on 2nd March 2020 by ICICI Prudential. 4 students from BA, 10 from BCom and 2 from BCA attended the Placement Drive.
- The Placement Cell organized a placement drive by Crescendo Educational Innovations,(a Communicative English Training Institute in Kerala), on 4th March 2020. The resource persons were Mr. Clinil, Academic Director and Mr. Ramesh Chawan, Senior Faculty. 09 students attended the drive: 08 from BA and 1 from BCom.
- The Department of Commerce, organized a “Financial Literacy and Awareness Programme” under the scheme of Financial Literacy Programme of Reserve Bank of India in collaboration with Canara Bank , Chicalim Branch , Vasco Goa. Mr.Rajkumar DGM and Mr. Muralidhar AGM of RBI , Mumbai, Goa Circle and Mrs. V.M.Prabhu from Canara Bank ,Chicalim branch addressed the students on the occasion.
- The Inter-collegiate event ‘Sanshodhan’ was organized for M.Com. students on 19th January 2020.
- The Department of Commerce organized Commerce Fiesta, an institutional event, on 10th and 11th January 2020. The Annual Magazine, ‘Cignite’ was released at the inaugural function.
- The Department of Psychology of M.E.S. College of Arts and Commerce, Zuarinagar organised the 9th edition of Psychozest 2020 on 29th February 2020. The theme of this year was “The Power of Assertiveness in a value added life”.
- The Department of Commerce organized a National Seminar on ‘Financial Services in Digital India: Challenges and Opportunities’ on 7th and 8th February 2020.
- The Career Guidance Cell organized a seminar on ‘Admissions for MBA Course in Goa University’ on 28th February 2020 for BA/B.Com./BCA/ BBA/ BBA(Shipping and Logistics) students of MES College. The resource persons were Mr. Mervyn Fernandes and Mr. Myron Vaz of Goa Business School, Goa University.

Criterion VII (Institutional Values and Best Practices):

- *The following guest lectures/talks by eminent personalities were organized:*
 - H.E. Shin Bongkil Ambassador of the Republic of Korea to India, visited MES's Rajaram and Tarabai Bandekar Academy of Management Education on 24th December 2019. He addressed the students of BBA and M. Com on the work culture in Korea . He also said

that he would consider if a collaboration in education between MES College and Korean colleges was possible. He was accompanied by the Minister of Youth Affairs in Korea.

- The Department of Economics organized a Guest lecture on Intellectual Property Rights (IPR) by Mr. Rajeev Mendonca from Salgaonkar Law college, Miramar-Panjim on 14th December 2019 for TYBA/TY BCom students.
- The Department of Psychology organised a talk by Shri. B.K Veerendar on the topic “Sleep management and Mental empowerment” for the students of Psychology on 17th December 2019.
- The Department of Economics organized a guest lecture on ‘Career in banking’ for FYBA/SYBA and TYBA Economics students on 29th January 2020.
- A talk on financial literacy was organized by the Department of Commerce for final year B.Com Students on 6th December 2019 from 9.15 am to 10.15 am. The resource person was Dr. Celso Fernandes.
- A talk on the topic ‘Self Defense’ organized by Women’s Cell Jyoti and NSS in collaboration with the JCI, Vasco on 4th March 2020. The resource person for the same was Mr. Mahesh Kamat, Founder/Chief Instructor at Wu Tao Kwoon (Kamat’s Martial Arts Wellness Systems).
- Women cell ‘Jyoti’ and NSS unit of MES College of Arts and Commerce, Zuarinagar Goa, in collaboration with JCI, Vasco unit, organized a talk on ‘Skill Enhancement on Banking and Entrepreneurship’ on 6th March 2020. The resource person for the talk was Shri. Devendu Dev, Director of Vasco JCI.
- Women cell ‘Jyoti’ and NSS unit of MES College of Arts and Commerce, Zuarinagar Goa, in collaboration with JCI, Vasco unit, organized a Talk on ‘Personal Health and Hygiene’ on 7th March 2020. Mrs. Soniya Jain was the resource person for this talk.
- Dr. D Y Patil Pratishthan's MBA Institution, Dr. Balasaheb Bhamangol & Dr. Pravin Thorat addressed the BBA students about the Institution’s MBA Program on 8th January 2020.
- AVP & Head HR of Smartlink -Mr. Prashant Nayak interacted with the BBA students on the topic "Changing technologies and its impact on the various businesses" on 7th November 2019.
- The M.Com Department conducted a guest session on Entrepreneurship Development and entrepreneurial Support for the M.Com part I and II students. The resource person for the session was Mr. Raj Naik, Manager, CIBA Incubation Centre, Verna.
- The Career Guidance Cell organized a talk on the topic “ What after Graduation – Ways and Opportunities?” on 17th January 2020 . The Resource person for the talk was Shri. Vishal Agarwal, Career Consultant and Director of Lakshya Academy .

The IQAC Coordinator also highlighted the achievements of our students and teachers.

Students' achievements:

- Madhukar Ghogale of TYBBA (Shipping and Logistics) won Gold Medal in Black belt category, at the 4th All India National Combat Martial Arts Wado-Ryo Karate Championship 2019 held at Mumbai. The championship was held on the 10th November 2019 and more than 500 participants from 16 states participated.
- Noah Mascarenhas, FYBBA (Shipping and Logistics) students won the First Place in Spanning, Second Place in Kata-Maroon Belt, and Second Place in Weapon Kata in Goa Inter-State Karate Championship 2019 held on 28th and 29th December 2019.
- The Psychology students secured the championship trophy consecutively for the third time at the Psychology festival, 'Mindkraft' organized by Parvatibai Chowgule College of Arts and Science, Margao (Autonomous) on 8th January 2020
- A team of 22 Students of the Department of English participated at the PEGASUS Literary Festival organized by Parvatibai Chowgule College of Arts and Science(Autonomius), Margao and emerged as the Runners-up.
- Ms. Mahima Kavelekar won 2nd prize in Poetry Writing Competition , Ms. Sailee Gawde won 2nd prize and Ms. Puja Haladmani won 3rd prize in One Act Play writing Competition at the 19th Yuva Konkani Sahitya Sammelan organised by Ganpat Parsekar College of Education in collaboration with Goa Konkani Academy at Arambol, Pernem-Goa on 7th and 8th February 2020
- Mr. Jude Fernandes won 3rd prize and a trophy at 'Late Shankar Ramani All Goa Konkani Poetry recitation competition'organised by Department of Konkani ,Goa University ,Taleigao Goa on 13th February 2020. Ms. Krutika Halankar also won consolation prize for her poetry at the said event.
- Mr. Jude Fernandes won 3rd prize and trophy at 'Late Ramesh Veluskar memorial All Goa Konkani Poetry recitation competition organised by Government College of Arts ,Science and commerce, Quepem Goa on 15th February 2020.
- Ms. Mahima Kavlekar won 2nd prize in state level inter collegiate and University poetry recitation competition organised by CES college, Cuncolim on 3rd March 2020.
- Five Naval cadets of participated in National level Konkan Odcsey Sailing Expedition camp organised by 1 Goa Naval unit.
- Captain Cadet Tohseef Shaikh and Petty Officer Cadet Sagar Harijan Participated in Sea Attachment Camp held at Mumbai Naval Base from 9th to 19th December 2019.
- Nine Naval Cadets Participated in Annual Training Camp held at Valpoi, Goa organised by 1 Goa Naval Unit.
- PO Cadet Vikram Choudhary and PO Cadet Lalita Beshra of the NCC Army Girls Wing participated in Ek Bharat Shreeta Bharat Camp in Mysore, Karnataka from 6th November to 16th November 2019.
- Cadet Shaikh Abdul Mujahid participated in EK BHARAT SHRETHA BHARAT (EBSB) camp held at Mysore from 5/11/2019 to 11/11/19.

- Cadet Abhishek Manoj Yadav participated in Rock Climbing camp held at Gwalior from 31/10/2019 to 11/11/2019.
- A total of 13 cadets participated in CATC camp held at Paddem-Mapusa from 30th Nov. 2019 to 09th Dec. 2019.
- A total of five cadets participated in Army Attachment Camp held at Bangalore from 2nd December 2019 to 14th December 2019.
- Ex- NCC Cadets Association of M.E.S. College celebrated NCC day on 24th November 2019 and organised various competition for all three NCC units of M.E.S. College, The NCC Army Boys unit won First place in Drill Competition, First place in Rangoli competition and First place in Tug of War. Cadet Divya Kadam was declared as best cadet. The NCC Army Boys unit was also declared overall Champion.
- Cadets Ajit Kumar Prajapati, Shaikh Abdul Mujahid, Mohammad Sadik Raichur and Rima Bind participated in Goa Liberation day Parade held at Campal- Panjim on 19th December 2019.
- Cadets Ajit Kumar Prajapati, Soel Inamdar and Rima Bind participated in Republic day Parade held at Campal- Panjim on 26 January 2020.
- Cadet Yash Gawade, represented Karnataka and Goa Directorate and successfully completed Republic Day Camp held on 26 January 2020 at New- Delhi.
- Nine NCC Cadets participated in inter collegiate “The Annual NCC Fest 2020” from 5th February 2020 to 7th February 2020 organised by Kikori Mal College, Delhi, India.
- The Men’s Football Team emerged as Runner’s up of the Inter-Collegiate Men’s Reliance Football Cup organized by Reliance Foundation Youth Sports held at Benaullim ground on 16th November 2019
- The Men’s Kabaddi Team of M.E.S College of Arts and Commerce emerged as Winners of Inter-Collegiate Men’s Kabaddi Championship 2019-20 organized by the Goa university held at Jubilee Hall on 14th December 2019.
- The Men’s Handball Team emerged as Runner’s up of the Inter-Collegiate Men’s Handball Championship 2019-20 organized by the Goa University held at Goa University ground on 1st February 2020.
- M.E.S College Women’s Cricket Team emerged Winners of Urja 3.0 – Inter collegiate Women’s Control Cricket Tournament organized by Govt. College of Commerce, Borda. This is the second consecutive year the team has won this trophy. Miss Bhakti Dabolkar, Captain of the team won the Best Batsman, while Miss Deepali Padwalkar won the Best Bowler of the Tournament.
- Cadet Shaikh Abdul Mujahid participated in ‘Ek Bharat Shrestha Bharat’ camp held at Mysore from 5/11/2019 to 11/11/19.
- Cadet Abhishek Manoj Yadav participated in Rock Climbing camp held at Gwalior from 31/10/2019 to 11/11/2019.
- Mr. Kashinath Rathod represented Goa Football team that won Third place at Khelo India games held at Assam.

- Mr. Vishal Rathod represented Goa u-19 Kabaddi Team which won Third place at Junior Kabaddi Nationals held at Haryana.
- Mr. Harish Mallah won Third place at South Zone Senior Men and Women Football Tennis Championship 2019, held at Hyderabad.
- Miss Bhakti Dabolkar and Miss Yogeeta Naik were members of Goa University Women's Cricket team which won the West Zone Women's Cricket Championship for the first time in history.
- Miss Kefira Rodrigues has represented Goa State in Table-Tennis at Senior Table Tennis Women's Nationals.
- Mr. Anantha Krishnan and Mr. Dishu Singh has represented Goa University Men's Football Team at West Zone Men's Inter-Varsity Football Championship.
- Mr. Anand Borhat has represented Goa State in Junior Snooker Nationals held at Pune.
- Mr. Sachin Malik has represented Goa State at Junior Tennis Ball Cricket Championship.
- Miss Puja Das represented Goa State in Pencak Silat at the Senior National Pencak Silat Women's Championship held at Chennai.
- Miss Laxmi Jaiswar and Miss Uma Pal represented Goa is Cestoball at the 1st Junior National Cestoball Championship 2019 for Girls held at Bengaluru, Karnataka.
- Mr. Anantha Krishnan won Gold Medal in 400 Meters Hurdles at Inter-collegiate Athletics Championship organized by Goa University.
- Mr. Gururaj Ingale (Sports Secretary) won Gold Medal in Poomsae at 28th State Taekwondo Championship held in November.
- Miss Heena Shaikh, Miss Vaishnavi Hulginal won Gold Medals whereas Miss. Maheshwari Maurya won Silver Medal at 28th State Level taekwondo Championship organized by Taekwondo Association of Goa.
- Mr. Anand Borhat has won Third place in 15 Red Snooker championship organized by Billiards and Snooker Association of Goa.

Teacher's achievements:

- Late Dr. Rekha R. Gaonkar was awarded the Best Teacher Award for excelling in the field of education by the Directorate of Higher Education, Government of Goa.
- Dr. Cosma Fernandes was Awarded a trophy and felicitated by TAG for his Contribution in a Commemorative Volume on 'Tiatr' published by 125th Tiatr celebration committee, Govt. of Goa
- Dr Cosma Fernandes received the 'Tiatr Bhushan Puruskar' at the First International Tiatr Convention held at Ravindra Bhavan, Margao on 6th October 2019
- Dr. Sonal Thakker has been nominated as a subject expert and member of DRC for Ph. D students in the Department of Sociology, Goa University
- Dr. Meenakshi Bawa nominated as 'Woman of Substance in the field of education' and felicitated by JCI, Vasco during Women's Week
- Ms. Shruti B. Nayak, authored (as main author) a book titled Commercial Arithmetic I (ISBN – 978-81-941207-5-9) for B.Com. Semester I students of Goa University.

As far as the status of submission of SSR and DVV clarifications to NAAC is concerned, Dr. Bawa put forward the following points:

- (i) The Institutional Information for Quality Assessment (IIQA) was submitted on 13th January 2020.
- (ii) The Self-Study Report (SSR) was submitted to NAAC on 26th February 2020.
- (iii) The Data Verification & Validation (DVV) procedure of the SSR and Student Satisfaction Survey commenced on 4th March 2020.
- (iv) The Data Verification & Validation (DVV) clarifications will be submitted to NAAC by 8th May 2020.

The IQAC coordinator, Dr. Meenakshi Bawa, briefly highlighted **the plans for the academic year 2020-21:**

In view of the COVID-19 outbreak, the Directorate of Higher Education, Government of Goa directed all Educational Institutions under its purview, including Goa University, Government and Aided Colleges to close down from 23rd March 2020. The entire situation is so uncertain and fluid. It is likely that the current academic year would be extended further. As such, there is no certainty as yet about the commencement of the academic year 2020-21. The immediate attention would therefore be on preparation for online teaching.

1. It is evident that regular classes will not commence for the next few months. Hence, it is imperative that all teachers should be prepared for online teaching. The institution would conduct training sessions for the faculty to equip them with new and efficient modes of teaching.
2. It has been decided to use the google meet platform for online teaching. Our younger faculty would assist the senior faculty in learning the basics of scheduling google meet and conducting online classes.
3. Keeping in mind that many students would have connectivity issues and would probably face the difficulty of attending all the online lectures, it would be necessary to record lectures. Hence, induction programmes will be conducted for all our teachers on recording lectures using the OBS software.
4. The Department of Psychology and Counselling Cell will organize online sessions for students on how to cope with stress with special reference to the pandemic.
5. The various Departments will organize online co-curricular and extra-curricular activities.
6. The Wi-Fi infrastructure will be further upgraded.

On the basis of the suggestions put forward by the members, **the following decisions were taken:**

1. Training sessions will be conducted for the faculty to equip them with new and efficient modes of teaching. The sessions will cover the basics of scheduling google meet lectures and recording lectures using OBS software.
2. The college will apply for Gsuite as this has many more features as compared to google meet.
3. The Department of Psychology and Counselling Cell will organize online sessions for students on how to cope with stress with special reference to the pandemic.
4. The Department of Physical Education and Sports will organize online activities on health and physical fitness.
5. The various Departments will organize online co-curricular and extra-curricular activities.

The meeting ended with the vote of thanks proposed by Shri. Ashish Joshi.

Dr. Meenakshi Bawa
Coordinator, IQAC